

# Cofunded Call 2016/17

# 15 July 2017

## Agreement of non-disclosure by the scientific evaluators

Access to the full proposals' evaluation is only given after the expert has viewed the consortium composition and submitted his/her declaration of confidentiality and no-conflict of interest in the online tool.

### Confidentiality

The content of the applications and any related information must be kept confidential and must be used only for the evaluation purposes. Documents should be handled and stored with due care. The scientific experts are not allowed to discuss or disclose to outsiders (including applicants) any information concerning application documents or evaluations, nor use this information to anybody's benefit or disadvantage.

Confidentiality must also be maintained after the evaluation process has been completed, applicants will receive the evaluation report about their proposal after the funding decisions have been made.

#### **Conflict of Interest**

The experts are expected to be independent, impartial and objective. Proposals can only be evaluated by experts with no conflict of interest. The experts are required to declare to the Call Secretariat any issues that could be considered as a conflict of interest. The Call Secretariat is responsible for deciding cases of conflict and disqualifications. A conflict of interest may arise if the approval or rejection of the proposal may in any way benefit or harm the expert, for example in a professional, financial, or personal way. In the case that an expert becomes aware of actually having a conflict of interest after he/she signed the no-conflict declaration, the expert has to inform the Call Secretariat as soon as possible.

A conflict of interest is generally regarded to be present in the following cases:

- The expert is affiliated with the same research group as an applicant.
- The expert has/had close collaboration with an applicant (past three years), e.g.
  - co-authored/published articles with the applicant
  - been involved in the same group as the applicant or was otherwise involved in the publication of the results
  - been a superior, subordinate or instructor of the applicant
- The applicant is a friend or a relative to the expert

If the expert is in doubt, he/she should consult the Call Secretariat.