



Appendix A: ELIGIBLE COSTS ELABORATED

The budget must only include costs directly attributable to the project. Applicants must aim for cost-effective study designs where the proposed budget is proportionate to the scope, activities, deliverables, and potential impact of the project.

Applicants may apply for the following types of expenses directly related to the project:

DANISH UNIVERSITIES*	OTHER NON-PROFIT ORGANISATIONS
Salary Costs	
Operational Costs	
<ul style="list-style-type: none">• Consumables (excl. basic consumables)• Minor equipment - up to EUR 6,702 (DKK 50,000)• IT-equipment - up to EUR 6,702 (DKK 50,000)	<ul style="list-style-type: none">• Publication costs• Conference participation• Organization of meetings/smaller conferences• Travel costs• Costs for subcontractors
Project Supplement Up to EUR 33,512 (DKK 250,000)/year/ FTE (VIP-B&C)	Bench Fee Up to EUR 1,072 (DKK 8,000) / month/FTE (VIP)
	Adm. support Up to 5% adm. support
	Auditing Fee** Up to EUR 6,702 (DKK 50,000)

* Universities included in Danish agreement on [project supplements](#) – plus VIA University College as partner university. Other universities not mentioned in this agreement are considered “Other Non-profit organisations”.

**Only applicable for institutions not covered by the Danish Rigsrevision and only applicable for organisations with a budget above EUR 150,000.

PLEASE NOTE

- No funding can be allocated to for-profit company partners.
- Bridge4Water will not cover salary or other costs that are already covered by existing funding.
- Bridge4Water will not cover salary for PhD students



SALARIES

Direct salary costs include actual salary costs, calculated on the basis of the annual gross salary, incl. pension, insurance, and holiday pay. Compensation of costs for overtime, sick pay, leave of absence, etc. may not be included in the budget.

Salary may be included in the budget for the following:

- Researchers/AC-TAP in time-limited contracts at universities: Full salary (cost price for time spent on the project).
- Main applicants in permanent contracts that need to secure their own salary from external funds: Maximum two months' salary/year for project management and supervision.
- Limited funding allocated for researchers in time-unlimited contracts (excl. the main applicant) for contribution of existing knowledge and/or competencies that strengthen the project or enables faster generation of results. Maximum three months' salary/project.
- Limited funding allocated for technical and administrative personnel (TAP) directly involved in the described work packages of the project that are not covered by project supplements or bench fees. Maximum three months' salary/project.

The limited funding allocation for existing personnel allows organization to initiate projects without awaiting recruitment of new staff and enables bringing in and adapting existing expertise and knowledge for the project.

Non-profit organizations: Can apply for projects as co-applicants with a partner university and receive funding similarly to the partner universities (using cost price salaries).

Each applicant listed in the project budget must document the approval of the proposed budget by their Head of Department or equivalent as described in the budget template.

PROJECT SUPPLEMENT (Danish universities only)

The project supplement contributes to covering the indirect costs incurred by the university. This replaces overhead, administrative contributions and bench fees and covers several indirect project costs, including administrative research support, research infrastructure and basic information technology (IT) infrastructure. Applicants may apply for a project supplement of up to EUR 33,512 (DKK 250.000) per FTE per year. Read more the agreement on project supplements [here](#).



BENCH FEE (not applicable to Danish universities)

Bench fee can be included in the budget for support of individual researchers to cover expenses needed to conduct the proposed research. Bench fee is calculated per academic employee actively working on the project [eligible to apply for salary]. It may only be used for expenses related to the research project which cannot be included within another individual budget category. Bench fee may account for a maximum of EUR 1,072 (DKK 8,000) per month per FTE.

Please upload documentation (e.g. bench fee policies or calculations) that specifies the expenses covered by the bench fee. You can upload the documentation as part of the budget or as appendix to the application (section 6). The bench fee may include:

- Common or shared laboratory expenses and consumables,
- Laboratory utilities (electricity, gas, water),
- Maintenance of essential equipment,
- Service contracts,
- Technical and IT support

IMPORTANT: Bench fee cannot cover rent, administrative support, representation, social contributions etc. A valid bench fee policy in line with the Foundation's requirements must be available at the time of application, and this official documentation from the administrating/co-applicant's institution must be provided upon request.

AUDITING FEE (not applicable to Danish universities)

Applicants who are not subject to audit by the Danish Rigsrevision must allocate a budget for an end-of-project financial audit. Up to EUR 6,702 (DKK 50,000) may be included for this purpose. However, this requirement is only applicable to organisations with a budget higher than EUR 150,000.